

DSC FOR GOVERNMENT ORGANIZATION

This form is applicable to officers of Central Government / State Government / PSUs / Autonomous body of Central Government /

v-4.1 - 23.05.2019

• Please select Certificate type

TIP : Please select class of certificate and validity.

Class	2 <input type="checkbox"/> 3 <input type="checkbox"/>	Year	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>	Type	Sign <input type="checkbox"/> Encrypt <input type="checkbox"/> Sign & Encrypt <input type="checkbox"/>	Applicant ID (Internal use)	Order ID (Internal use)
-------	---	------	--	------	--	-----------------------------	-------------------------

• Please fill the applicant details

TIP : The certificate would be issued in the following name.

Applicant Name		PAN Number	
E-mail ID		Mobile No.	

• Please fill organization details

TIP : Please tell us about your organization.

Organization Name			
Organization Address			
Department		Designation	
Pin Code		TAN Number (if applicable)	
GST No.		Town/City/District	
		State/Union Territory	

Note: Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be liable for punishment with imprisonment up to 2 years or with fine up to one lakh rupees or both.

Instructions:

1. Please fill up the form in 'English' only.
2. Incomplete, illegible or inconsistent applications will be rejected.
3. DSC Download link is sent to the applicant email only.
4. The certificates must be downloaded only in a cryptographic device.
5. Applicants must refer to Capricornid CPS at www.certificate.digital.
6. For Class 2 & 3 certificate, HOD should certify the physical verification of subscriber. With a statement similar to that used for life certificate of pensioners.
7. The attestation of documents may be carried out by Head of Office/Gazetted Officer.
8. Contact us at : support@certificate.digital or at +91 (011) 6140 0000
9. The forms must be sent to : G-5, Vikas Deep Building, Plot-18, Laxmi Nagar District Centre, Delhi- 110 092, India
10. for encryption certificate only
I hereby undertake that a backup copy of the encryption key will be securely maintained by me.(Applicant)
11. Applicant has to sign across the photograph extended to application form.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood provisions, guidelines & practices of CapricornID CPS and the subscriber agreement. The information provided in this application form is correct and true in all respect.

Place:

Date:

Signature of applicant as in ID Proof with seal of organization (Blue link only)

affix recent
passport
size coloured photograph
of the
applicant

applicant has to sign across
the photograph extended
to application form

This form is applicable to officers of Central Government / State Government / PSUs / Autonomous body of Central Government /

Documents Required:

- Applicant's government Id card / Letter from organization for existence of applicant / Pay slip.
- Authorization letter forwarded / Certified by Department / Head of Office / Coordinator mentioning Mobile number and eMail address of the applicant (In letterhead).
- Identity card of authorised signatory (authorising person) or proof of authorised signatory's association with organisation.

Authorization Letter

NOTE: The authorized signatories for applying digital signature certificate should be duly authorized by the resolution of board of directors/ partners.

TO,

CAPRICORN IDENTITY SERVICES PVT. LTD.

This is to certify that

Mr. / Ms (certificate applicant) _____

Mobile no. _____ and email id _____ has provided correct information in the application form for issuance of digital certificate

to the best of my knowledge, is working with (organization name) _____

He / She is hereby authorized to obtain a digital certificate issued by Capricorn Identity Services Pvt. Ltd.

Details of authorising person

Name

Designation

Identity / Card No. / Employee Id

Date

Place

Signature of authorising person only with seal of the organization



CERTIFICATE DIGITAL

Licensed Certifying Authority
visit <http://www.Certificate.Digital>